



Female Inspired Growth Programme

Safeguarding Adults Policy

Policy Owner: Amy Williams - Programme Lead

Policy approved by: [insert name of relevant committee of official]

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Mission Statement

The Female Inspired Growth Programme (from here on referred to as the “F.I.G. Programme”) will provide women in the local community a safe environment to learn and grow. Using the fundamentals of Brazilian Jiu-Jitsu and trauma informed coaching, we will provide them with the opportunity to grow their Confidence, Community and Empowerment. Progressing through structured development into broader experiences within the sport.

Policy Statement

The policy outlines the protocols and procedures for safeguarding at the F.I.G. Programme. This applies at all sites where the F.I.G. Programme is being enacted. The F.I.G. Programme hold safeguarding at its core, and all actions must be working to promote this.

This policy will give guidance on what routes to take if there is a safeguarding concern and what procedures will be enacted on a raising of concern.

The F.I.G. Programme believes that everyone has the right to live free from abuse or neglect regardless of age, ability or disability, sex, race, religion, ethnic origin, sexual orientation, marital or gender status. The F.I.G. Programme believes that those who have survived adverse life experiences should be provided with the opportunity to redefine their life and identity through positive actions. The F.I.G. Programme believes that the environment it will create will provide the participants the foundations and principles that will enable them to grow from their experiences.

Using the safeguarding framework as defined by the Sports Council England, UKBJJA and the Ann Craft Trust as a basis for working practice. The Care Act 2014 puts safeguarding adults as a footing. Any provision that has contact with adults must be aware of concerns regarding adults that may be vulnerable or at risk of harm.

6 key principles

1. Empowerment – we will talk to the adult if there are concerns, give the adult a choice and control over their decisions. Advising them of the procedures we follow and keeping the process clear and accessible prior and during attendance.

2. Prevention – the Club (in this circumstance, this means both F.I.G. Programme and GHTC) will create a culture in which members/participants feel able to discuss concerns. Information on safeguarding is clear, simple and accessible.
3. Proportionality – when dealing with concern, think about the risk, respect the person and only get involved as much as is needed.
4. Protection – we should know what to do if there is a concern. How to offer help and support and be able to identify when we may need more training.
5. Partnership – we will work in partnership with other organisations and the local community. We will ensure that everyone is working together in preventing, detecting and reporting abuse.
6. Accountability – Everyone is accountable, this is also defined by clear roles and responsibilities which are accessible for everyone to see. This is also covered by the agreed Codes of Conduct which are applicable to all, members, participants, staff, coaches, and visitors to the sites.

Scope

This policy applies to all participants whether they are self-referred members of the F.I.G. Programme or referrals received from external agencies. External agencies, and the partnership with Ground Hammer Training Centre are also covered. The Instructor and programme lead will adhere to this policy and procedures and ensuring that all involved parties are adhering too. All visitors to the site will be expected to follow the guidelines within this policy also.

Purpose

The aim of this document is to clearly outline the procedures that are in place in order to prevent any safeguarding concerns and what will happen if one is raised.

It will also cover the legislations that are applicable.

Implementation

The F.I.G. Programme is committed to developing and maintaining its capability to implement this policy and procedures.

We intend to implement our policy into practice by applying the following:

- Following the safeguarding policy and referring any raised concerns with the referring agency or where appropriate, external agencies.
- Communicating the policy and ensuring that it is easily accessible to all. This will be maintained by the Programme Lead.
- Working to a code of conduct when delivering our service, and having this CoC available to all. This will apply to all persons involved in and participating in the programme, it will be maintained by the Programme Lead.

- Ensure that Instructors and the Programme Lead have undertaken safeguarding adults training, trauma informed training and have consulted with the appropriate referring/external agencies – especially when supporting those participants that have been referred. This will be maintained by the Programme Lead.
- Meeting our commitment to ensuring that adult safety is included in risk assessments. This will be maintained by the Programme Lead and the partner agencies, such as the site i.e. GHTC, and the referring agencies.

The Programme Lead will create the policies and ensure that all participants, whether as a direct member, referee or staff in all capacities, adhere to this policy.

Roles

Programme lead, Amy “Mimi” Williams, will create a safeguarding policy/protocol and share this openly. All persons involved in the F.I.G Programme will be directed to familiarise themselves with the policy. The Programme Lead will ensure that all persons involved adhere to the policy. The policy will be shared with all the attendees, and they will be advised during the uptake procedures on what actions will be taken in order to maintain a level of effectiveness. The Programme Lead will receive the applications/referral information and will discuss with the referring agency any actions to have in place prior to attendance. Any prior concerns will be shared with the Instructor and where appropriate the site.

Instructors can receive or raise safeguarding concerns and follow safeguarding policy/protocol. All concerns will be processed using the flow chart and passed on to the relevant agencies to manage or for further guidance and advice. It is the responsibility of the Instructor to raise any concerns they witness or have disclosed. It is the responsibility of the Instructor to ensure that the policy is followed and that their actions and decisions are recorded and made available for review or scrutiny. It is the responsibility of the Instructor to communicate with the Programme Lead and any referring agencies in regards to concerns. It is the responsibility of the Instructor to share with any appropriate external agencies, such as the police, if there is a more immediate concern.

Referring Agencies maintain the responsibility for safeguarding in sharing the appropriate information with the F.I.G. Programme prior to attendance. The application/referral forms should be completed with safeguarding as the paramount concern. The referring agency should be willing to engage with the F.I.G. Programme with any concerns that they raise. The referring agency should give guidance or advice where appropriate when a concern is raised with them.

The F.I.G Programme will comply with any ongoing safeguarding investigations being carried out by the relevant agencies.

Additional policies

Alongside the safeguarding policy, the F.I.G. Programme will establish and work with the following policies.

- Codes of Conduct
- Data Protection

· Complaints

These will be available on the F.I.G Programme website.

Receiving and Managing Concerns (Overview)

All raised concerns will follow the safeguarding flow chart which will establish whether and what actions need to take place. Concerns may be passed on to the referring agency or the SSC at Herefordshire council, in emergencies or critical situations the emergency services may be contacted.

Any raised concern will be recorded and all actions or decisions justified, this will be reviewed to ensure that the appropriate actions have been taken. Records will be subject to review and scrutinised to maintain a high standard of care.

Sources of Information and Support

Information for this policy and its supporting documents has been gathered from the UKBJJA, Sports Council England, Ann Craft Trust and Herefordshire Council. Following the Care Act of 2014 as appropriate guidance for vulnerable adults.

References

<https://www.ukbjja.org/wp-content/uploads/2022/07/UKBJJA-Safeguarding-Adults-Policy-2022.docx.pdf>

<https://www.sportengland.org/guidance-and-support/safeguarding>

<https://www.anncrafttrust.org>

<https://www.herefordshire.gov.uk/social-care-and-support/protect-someone/protect-an-adult/>

<https://www.legislation.gov.uk/ukpga/2014/23/contents>

